

Principal
Ms. Frances Threadgold

Deputy Principals
Mr. Brendan Daly & Ms. Una Osborne



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Dear Parents & Guardians,

It is essential that the Leaving and Junior Certificate examinations be conducted in an atmosphere of calm and total concentration. It is already a time of tension and the least distraction can upset the concentration of students. To help maintain this atmosphere, it has always been a school rule that when students have finished their answer papers they quietly review them instead of leaving the Examination Centre. As you can imagine, a trail of students leaving the Centre is distracting to others who are working to complete their papers and causes anxiety. In addition, it can happen that students come out early and then discover that they have misread a question and would have had the time to correct it if they had remained inside and taken the time to re-check their work.

To facilitate an atmosphere of calm and concentration, before examinations a study centre will be set up in **The Concert Hall** for the duration of the examinations. Supervised study will begin for all students in the **morning from 8.45am** and in the **afternoon from 1 o'clock**. **Students who have no exam on a particular morning / afternoon should remain at home to study.**

Junior Cert. students who do not wish to study at these times may use **the 3rd Year lockers and social area above the Tuck Shop in the Central area in the St. Victoire Building**, or go outside to the tarmac at the back of the school, weather permitting.

Students are required to wear school uniform at all times. As is the practice in the school for safety reasons, **students may not leave the school grounds during lunch or at any other time during the day**. Parents are asked not to come in at lunchtime to take their children out for lunch.

Mobile Phones: if students are found in possession of a mobile phone in an Examination Centre, the Exam. Supervisor has the right/obligation to exclude them from sitting the remainder of the exam. and they will not be issued with any results from the Examinations Commission. Furthermore, they may not sit a public examination for seven years – this includes the Driving Test. I mention this, as it seems to have become the custom for young people to use their mobiles to tell the time instead of wearing watches. It is a Department requirement that each centre has a big clock on the wall so that each student can see the time at any time. It would also be helpful if students had their own watches to help them time their papers.

I would ask also for your co-operation so that the best interests of your children will be served at this vital time.

I should be grateful if you would sign **the attached form** and return it to the OFFICE by **Monday, 23rd April 2018**

Yours sincerely,

Frances Threadgold, Principal.

April 2018.

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Junior Certificate Examinations 2018

I have read and understood the implications of the letter re. the conduct of students during the Junior Certificate Examinations in June 2018.

Signed: _____ (Parent/Guardian)

I have read and understood the implications of the letter re. the conduct of students during the Junior Certificate Examinations in June 2018 and I undertake to abide by its requirements.

Signed: _____ (Student) Class _____

Founded by the Sisters, Faithful Companions of Jesus, in 1861

Companionship Justice Excellence Hope Dignity Gentleness