

Principal
Ms. Frances Threadgold

Deputy Principals
Mr. Brendan Daly & Ms. Una Osborne



F.C.J. Secondary School
Bunclody
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Co. Wexford

Telephone: 053 9377308
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Dear Parents & Guardians,

It is essential that the Leaving and Junior Certificate examinations be conducted in an atmosphere of calm and total concentration. It is already a time of tension and the least distraction can upset the concentration of students. To help maintain this atmosphere, it has always been a school rule that when students have finished their answer papers they quietly review them instead of leaving the Examination Centre. As you can imagine, a trail of students leaving the Centre is distracting to others who are working to complete their papers and causes anxiety. In addition, it can happen that students come out early and then discover that they have misread a question and would have had the time to correct it if they had remained inside.

More and more students are driving to school and it is likely that there will be an increased number during the Public Exams. **Please ensure that students leave home early enough for the Exams so that there is no need to drive recklessly to be on time.** Students must park their cars outside the school during the exams.

To facilitate an atmosphere of calm and concentration, before examinations a study centre will be set up in **The Concert Hall** for the duration of the examinations. Supervised study will begin for all students in the **morning from 8.30 am.** and during lunch time. **Students who have no exam on a particular morning / afternoon should remain at home to study.**

Leaving Certificate Students who do not wish to study at these times, may use **the 5th Year Social Area & Lockers in the Central area below the Tuck Shop in the St. Victoire Building,** or go **outside to the tarmac at the back of the school,** weather permitting.

Students are required to wear school uniform at all times. As is the practice in the school for safety reasons, **students may not leave the school grounds during lunch or at any other time during the day. Parents are asked not to come in at lunchtime to take their children out for lunch.**

Mobile Phones: if students are found in possession of a mobile phone in an Examination Centre, the Exam. Supervisor has the right/obligation to exclude them from sitting the remainder of the exam. and they will not be issued with any results from the Examinations Commission. Furthermore, they may not sit a public examination for seven years – this includes the Driving Test. I mention this, as it seems to have become the custom for young people to use their mobiles to tell the time instead of wearing watches. It is a Department requirement that each centre has a big clock on the wall so that each student can see the time at any time. It would also be helpful if students had their own watches to help them time their papers.

All students deserve every opportunity to excel and not to have their focus or concentration broken by other students. I will speak to all 6th years about these matters and will make it quite clear that should their behaviour interrupt the atmosphere for other students to the extent that it is a cause of concern for the school **they will not be allowed to continue to sit the remainder of their exams here** and will receive their results from the school by post.

I would ask also for your co-operation so that the best interests of your children will be served at this vital time. I should be grateful if you would sign the enclosed form and return it to the OFFICE by Monday, 23rd April 2018.

Yours sincerely,

Frances Threadgold, Principal.

April 2018

Founded by the Sisters, Faithful Companions of Jesus, in 1861

Companionship Justice Excellence Hope Dignity Gentleness

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Leaving Certificate Examinations - June 2018

I have read and understood the implications of the letter re. the conduct of students during the Leaving Certificate Examinations in June 2018.

Signed: _____ (Parent/Guardian)

I have read and understood the implications of the letter re. the conduct of students during the Leaving Certificate Examinations in June 2018 and I undertake to abide by its requirements.

Signed: _____ (Student) Class _____